- *Handbook of Registration Procedures* dmv.ca.gov/pubs/reg\_hdbk\_pdf/toc.htm
- Dismantler's Handbook of Registration Procedures dmv.ca.gov/pubs/dismantler\_hdbk/toc\_top.htm
- Agent's Handbook for Registration of Undocumented Vessels <u>dmv.ca.gov/pubs/agent\_vessel\_hdbk\_pdf/toc\_top\_4pdf.htm</u>
- Occupational Licensing Memos dmv.ca.gov/pubs/olin/olin.htm
- Vehicle Industry News (VIN Memos) dmv.ca.gov/vehindustry/vin\_memos/vin\_top.htm
- California Code Of Regulations, Title 13 ccr.oal.ca.gov/linkedslice/default.asp?SP=CCR-1000&Action=Welcome

## **Background**

Many IRP registrants use vehicle registration services licensed in California to process their apportioned registration applications.

The IRP is an apportioned registration program that allows payment of license fees based on the total distance vehicles are operated in two or more member jurisdictions. The base jurisdiction calculates and collects the license fees due for all member jurisdictions in which the registrant's fleet or vehicle(s) are operated.

Periodic audits are conducted of IRP registrant fleet records to ensure the accuracy and integrity of information reported, compliance with the IRP agreement, and proper payment of fees to all applicable jurisdictions.

## **Distribution**

Notification that this memo is available online at <u>dmv.ca.gov/pubs/olin/olin.htm</u> was made via E-Mail Alert in December 2007 to Vehicle Registration Services.

## **Contact**

For further clarification regarding IRP audits, call the IRP information line at (916) 657-7971. For all other registration questions or general inquiries please call 1-800-777-0133 during normal business hours.

MARY GARCIA, Chief Occupational Licensing